

# DEMAREST BOARD OF EDUCATION

## AGENDA – REGULAR MEETING

*March 25, 2015*

7:00 P.M.

### I. OPENING

A. Meeting called to order.

B. Board President's Announcement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

C. Flag salute.

D. Roll Call: Cantatore, Geller, Kirtane, Molina, Verna, Woods and Holzberg.

E. Move to accept the minutes of the COW/Regular Meeting from February 24, 2015.

*Moved by:*

*Seconded:*

*Action (v):*

F. Review of correspondence.

### II. BOARD PRESIDENT'S REPORT

### III. SUPERINTENDENT'S REPORT

### IV. REVIEW OF AGENDA

A. Board members review the items.

B. Move to open the meeting to public discussion limited to agenda items.

*Moved by:*

*Seconded:*

*Action (v):*

C. Public discussion.

D. Move to close the meeting to public discussion.

*Moved by:*

*Seconded:*

*Action (v):*

V. ACTIONS

A. Instruction – Staffing

None

B. Instruction – Pupils/Programs

1. Move to confirm a service contract with the State of New Jersey Department of Human Services, Commission of the Blind and Visually Impaired for Student ID #2529758090 to receive Level One Services in the amount of \$825.74 during the period February 27, 2015 through June 2015, as recommended by the Child Study Team.

*Moved by:* *Seconded:*  
*Action (RC):* C Gel K M V W H

2. Move to confirm additional services with Northern Valley Regional High School for a 1:1 Instructional Aide for Student ID #7389542612 currently attending the Valley Program at Norwood, in the amount of \$15,300, effective March 11, 2015 for the 2014/2015 school year, as recommended by the Child Study Team.

*Moved by:* *Seconded:*  
*Action (RC):* C Gel K M V W H

3. Move to approve amended Student Calendars for the 2014/2015 and 2015/2016 school years, as distributed, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* C Gel K M V W H

4. Move to approve the following students to participate in senior service for the 2014/2015 school year, as recommended by the Chief School Administrator:

<u>Demarest Middle School</u>	<u>Demarest Middle School</u>	<u>Luther Lee Emerson School</u>
Alison Bernstein	Ali Verp	Jenna Karlitz
James Choi	Conor Wilson	Alexa Moss
Nicole Dermksian	Hannah Woods-Bannon	Arman Moussavi
Elisabeth Lobel	Tiffany Wong	
Madeline Merritts		

*Moved by:* *Seconded:*  
*Action (RC):* C Gel K M V W H

5. Move to approve Ashley Roessler, college student at Rutgers University, to spend 2 days observing members of the Child Study Team during the month of April 2015, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* C Gel K M V W H

C. Support Services – Staffing

1. Move to accept the resignation of Bashkim (Bobby) Doko, 10-month part-time Custodian at County Road School, effective March 27, 2015, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* C Gel K M V W H

2. Move to accept the resignation of Orazia (Grace) Sepero, Principal's Secretary at Demarest Middle School, effective March 27, 2015, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):* C Gel K M V W H

V. ACTIONS (Continued)

**C. Support Services – Staffing (Continued)**

3. Move to approve the provisional employment of William Breakfield as a 10-month part-time Custodian at County Road School, Step 1, beginning April 13, 2015 for the duration of the 2014/2015 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate’s compliance with P.L. 1986, c.116 as well as an application for emergency hiring as required by the N.J.S.A 18A:6-7.1 et seq. (revised 6/30/98).

*Moved by:* *Seconded:*  
*Action (RC):*    C   Gel   K   M   V   W   H

4. Move to confirm the employment transfer of Margaret Cioffi from part-time Lunch Aide to substitute Lunch Aide, effective March 2, 2015, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):*    C   Gel   K   M   V   W   H

5. Move to accept the notice of retirement of Marianne Bolduc, Lunch Coordinator, effective June 30, 2015, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):*    C   Gel   K   M   V   W   H

**D. Support Services – Board of Education**

1. Move to approve the first reading and adoption of the following revised Policies and Regulations, as recommended by the Chief School Administrator:

5141.21 Policy	Administration of Medication
5141.23 Policy	Concussion Management
5141.23 Regulation	Concussion Management
6114 Policy	Emergencies and Disaster Preparedness
6173 Policy	Home Instruction
7110 Policy	Long-Range Facility Planning

*Moved by:* *Seconded:*  
*Action (RC):*    C   Gel   K   M   V   W   H

2. Move to approve the attendance of Diane Holzberg, School Board President, at the Bergen County School Boards Association - President’s Breakfast on Sunday, March 28, 2015 in River Edge, NJ with reimbursement for travel based on state statutes, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):*    C   Gel   K   M   V   W   H

3. Move to approve Vikings Soccer Club to use Demarest Middle School field on Fridays and Luther Lee Emerson School fields on Mondays and Thursdays, 5:00 – 8:00 p.m., for the period April 1 through June 7, 2015, at a rate of \$25 per hour, as recommended by the Chief School Administrator.

*Moved by:* *Seconded:*  
*Action (RC):*    C   Gel   K   M   V   W   H

**E. Support Services – Fiscal Management**

1. Move to confirm the February 16<sup>th</sup> – 28<sup>th</sup>, 2015 payroll in the amount of \$337,325.06

*Moved by:* *Seconded:*  
*Action (RC):*    C   Gel   K   M   V   W   H

V. ACTIONS (Continued)

**E. Support Services –Fiscal Management (Continued)**

2. Move to confirm the March 1<sup>st</sup> – 15<sup>th</sup>, 2015 payroll in the amount of \$363,243.64

Moved by: Seconded:  
 Action (RC): C Gel K M V W H

3. Move to approve the February 2015 bills in the amount of \$889,483.45 as follows:

<u>Subtotal Per Fund</u>	<u>Amount</u>
10 General Current Fund Expense Funds	\$330,619.00
12 Capital Outlay	4,500.00
20 Special Revenue Funds	37,326.95
40 Debt Service Funds	517,037.50

Moved by: Seconded:  
 Action (RC): C Gel K M V W H

*Diane Holzberg, Board Member, does hereby abstain as to her own payment for reimbursement of conference expenses. Her vote herein shall constitute a vote as to payment of all other bills.*

4. Move to approve the follow transfers for February 2015:

<u>From:</u>	<u>Account No.</u>	<u>Amount</u>
11-000-230-331-0-0000-00	Board of Education	4,800
11-000-218-530-3-0000-32	Guidance	350
12-000-262-730-0-0000-00	Capital	24,000
		\$ 29,150

<u>To:</u>	<u>Account No.</u>	<u>Amount</u>
11-000-230-530-0-0000-25	Board of Education	4,000
11-000-230-590-0-0000-25	Board of Education	800
11-000-218-890-3-0000-32	Guidance	350
12-000-400-334-0-0000-00	Capital	10,000
12-000-400-450-0-0000-00	Capital	14,000
		\$ 29,150

Moved by: Seconded:  
 Action (RC): C Gel K M V W H

5. Move to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Frank G. Chilson certify that as of February 28, 2015, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

Moved by: Seconded:  
 Action (RC): C Gel K M V W H

6. Move to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of February 28, 2015, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Moved by: Seconded:  
 Action (RC): C Gel K M V W H



