

DEMAREST BOARD OF EDUCATION

AGENDA – COW/REGULAR MEETING

January 20, 2015

7:00 P.M.

I. OPENING

A. Meeting called to order.

B. Board President's Announcement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

C. Flag Salute.

D. Roll Call: Cantatore, Geller, Kirtane, Molina, Verna, Woods and Holzberg.

E. Move to accept the minutes of the:

COW/Regular Meeting – December 15, 2014

Moved by:

Seconded:

Action (v):

F. Review of correspondence.

II. BOARD PRESIDENT'S REPORT

III. SUPERINTENDENT'S REPORT

Presentation of Electronic Violence and Vandalism Report (Mid-Year Harassment, Intimidation and Bullying Report)

IV. REVIEW OF AGENDA

A. Board members review the items.

B. Move to open the meeting to public discussion limited to agenda items.

Moved by:

Seconded:

Action (v):

C. Public discussion.

D. Move to close the meeting to public discussion.

Moved by:

Seconded:

Action (v):

V. ACTIONS

A. Instruction – Staffing

1. Move to approve guide movement for Colleen Appelblatt, Second Grade Teacher, from BA+16 to MA, Step 3, for the 2014/2015 school year, effective February 1, 2015, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

2. Move to approve guide movement for Julia Verno, Basic Skills Teacher, from BA to BA+16, Step 2, for the 2014/2015 school year, effective February 1, 2015, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

B. Instruction – Pupils/Programs

1. Move to adopt the 2015/2016 District Student Calendar, as recommended by the Chief School Administrator (as distributed).

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

2. Move to accept donation of \$1,000 for use in the middle school library from Sung Joon Park, 7th grade student, as a result of winning first place in the Bully Prevention Essay Contest organized by the Charles Lafitte Foundation, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

C. Support Services – Staffing

1. Move to approve an unpaid leave of absence for Marianne Bolduc, Lunchroom Coordinator, for the month of February 2015, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

D. Support Services – Board of Education

1. Move to approve Jonathan Regan, Supervisor of Curriculum, to attend the 2015 Techspo Conference in Atlantic City, New Jersey on January 29 – 30, 2015 with reimbursement for lodging, meals and travel at the statutory rates as per board policy, with Northern Valley Regional High School paying for registration fees, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

2. Move to approve Diane Holzberg, School Board President, to attend the NJ School Boards Association Leadership Conference in Princeton, New Jersey on February 7, 2015 at no cost with reimbursement for travel at the statutory rates as per board policy, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

V. ACTIONS (Continued)

D. Support Services – Board of Education (Continued)

3. Move to approve Amanda Kroff, Amanda Morris and Hyewon Mohanram, to participate in Online Braille training at a cost of \$50 each for certification, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

4. Move to approve Audrena Campagna, Media Specialist, to attend the NJAGC 24th Annual Conference in Somerset, New Jersey on March 6, 2015 at a cost of \$159 with reimbursement for travel at the statutory rates as per board policy, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

5. Move to approve Michelle Terzini-Hollar and Heather Mourao, Child Study Team, to attend the Master DSM-5’s Key Changes workshop in Paramus, New Jersey on February 6, 2015 at a cost of \$159 each with reimbursement for travel at the statutory rates as per board policy, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

6. Move to accept and submit the Mid-Year Electronic Violence and Vandalism Report (EVVRS) (Mid-Year Harassment, Intimidation and Bullying Report) for the 6-month period ending December 31, 2014, to the Division of Student Services, Office of Education Support Services, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

7. Move to approve the request of the Demarest Summer Recreation Camp, at a location to be determined, from 8:30 a.m. to 2:15 p.m., Monday – Friday from June 25, 2015 through August 7, 2015, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

8. Move to approve the request of Beyond Sports Management to use the County Road School cafeteria on March 7, 2015 from 10:20 a.m. to 2:20 p.m. at a fee of \$375, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

9. Move to confirm emergency repair work to the water line at County Road School performed by JAC Mechanical Services Inc. at a cost of \$13,642.53, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

10. Move to approve El Associates, to prepare bid specifications for partial roof replacement at Luther Lee Emerson School at a cost not to exceed \$17,000, plus project-related reimbursable expenses. This contract is awarded without competitive bidding as a “Professional Service” by a firm authorized to perform such services, under the provision of the Public School Contracts Law, as recommended by the Chief School Administrator.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

V. ACTIONS (Continued)

D. Support Services – Board of Education (Continued)

11. Move to approve the following resolution, as recommended by the Chief School Administrator:

RESOLUTION

WHEREAS, The New Jersey School Boards Association has declared January 2015 to be School Board Recognition Month, a time that all residents might acknowledge the contributions made by our local school board members; and

WHEREAS, The Demarest Board of Education is one of more than 581 local school boards in New Jersey that sets policies and oversees operations for public school districts; and

WHEREAS, The Demarest Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey’s local school boards help determine community goals for the education of approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey’s 4,800 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public’s expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation’s best in indicators such as high school graduation rates, class size, college entrance exam participation, and Advanced Placement offerings and test scores.

NOW, THEREFORE, BE IT RESOLVED, That the Demarest Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2015 as SCHOOL BOARD RECOGNITION MONTH; and

BE IT FURTHER RESOLVED, That the Demarest Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the improvement of our children’s education.

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

E. Support Services –Fiscal Management

1. Move to confirm the December 16th – 31st, 2013 payroll in the amount of \$391,276.82

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

2. Move to confirm the January 1st – 15th, 2014 payroll in the amount of \$340,028.98

Moved by: *Seconded:*
Action (RC): C Gel K M V W H

V. ACTIONS (Continued)

E. Support Services –Fiscal Management (Continued)

3. Moved to approve the December 2014 bills in the amount of \$441,956.61

<u>Subtotal Per Fund</u>	<u>Amount</u>
10 General Current Fund Expense Funds	\$352,047.62
12 Capital Outlay	89,618.46
20 Special Revenue Funds	290.53

Erica Cantatore, Board Member, does hereby abstain as to her own payment for reimbursement of fingerprinting fees. Her vote herein shall constitute a vote as to payment of all other bills.

Moved by: Seconded:
 Action (RC): C Gel K M V W H

4. Move to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Frank G. Chilson certify that as of December 31, 2014, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

Moved by: Seconded:
 Action (RC): C Gel K M V W H

5. Move to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of December 31, 2014, after review of the secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

Moved by: Seconded:
 Action (RC): C Gel K M V W H

6. Move to acknowledge receipt of November 30, 2014 Report of the Board Secretary, A-148 and Report of the Treasurer, A-149.

Moved by: Seconded:
 Action (RC): C Gel K M V W H

7. Move to confirm account transfers for December 2014, to be distributed.

<u>To:</u>	<u>Account No.</u>	<u>Amount</u>
11-000-270-503-0-0000-29	Transportation	4,000
11-000-240-610-1-6190-35	Office of the Principal	1,000
11-000-240-610-2-6190-35	Office of the Principal	1,000
11-000-291-280-0-0000-37	Benefits	2,000
11-000-291-290-0-0000-37	Benefits	100,000
		\$ 108,000

<u>From:</u>	<u>Account No.</u>	<u>Amount</u>
11-190-100-610-2-6190-08	Social Studies	2,000
11-000-270-511-0-0000-29	Transportation	4,000
11-000-291-270-0-0000-37	Benefits	102,000
		\$ 108,000

Moved by: Seconded:
 Action (RC): C Gel K M V W H

V. ACTIONS (Continued)

F. Other

- 1. Move to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, February 24, 2015 at 6:30 p.m. to discuss personnel and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

Moved by:

Seconded:

Action (v):

VI. REPORTS

VII. PUBLIC DISCUSSION

- A. Move to open the meeting to public discussion.

Moved by:

Seconded:

Action (v):

- B. Move to close the meeting to public discussion.

Moved by:

Seconded:

Action (v):

VIII EXECUTIVE SESSION (IF NEEDED)

- A. Move to reenter the Executive Session to discuss personnel/legal matters/negotiations.

Moved by:

Seconded:

Action (v):

- B. Move to close the Executive Session and reenter the public session.

Moved by:

Seconded:

Action (v):

IX. ADJOURNMENT

- A. Move to adjourn at _____ P.M.

Moved by:

Seconded:

Action (v):

